Greenhorn Creek Community Services District
A Firewise Community
Meeting Minutes
Draft
Thursday, July 29, 2026
6 PM
Greenhorn Fire Station
2049 Red Bluff Circle
Greenhorn Ranch

1. Call to Order:
The meeting is called to order at 6:02 pm.
Chair Fred McGrew, Vice-Chair Brittini Wade, Directors Peter Hoffman, Paige Connell, Nicole Hubbell present

General Manager Anthony Campbell, Fire Chief Tyson Rael, Secretary/Treasurer Becky Herrin present

2. Public Comment:
There are no public comments.

3. Minutes of the Meeting of June 22, 2026:
M/S/C: Hoffman/Connell/5-0 to approve the minutes.

4. Board Comments and Reports:
There are no Board comments or reports.

5. Public Hearing: Adoption of 2026 Delinquent Water Charges and Penalties Report *(Resolution No. 2026-7122)*:
After discussion, the Delinquent Water Charges and Penalties Report is accepted.
M/S/C: McGrew/Wade/5-0 to accept the 2026 Delinquent Water Charges and Penalties Report is accepted as presented.

After holding the public hearing, the Board votes to approve Resolution 2026-7122 (A Resolution of the Greenhorn Creek Community Services District Requesting Collection of Charges on Tax Roll).
M/S/C: McGrew/Hoffman/5-0 to approve Resolution No. 2026-7122 and submit delinquent charges to the County for collection on the tax roll.

6. Adoption of List of Assessor Parcel Numbers (Special Water and Fire Assessment List) for Submission to the County:
Chair McGrew expresses concern about the amount of taxes collected and the budget increases that exceed tax increases. He suggests the District investigate other sources of income, such as lot sales.

The District has sold several lots but has not listed all lots for sale or otherwise advertised.

The Board approves these resolutions every year to inform the County which parcels are subject to water and fire fees and to request that the County collect these fees on the tax roll. The District pays handling fees to the County for this collection service.

After discussion, the Board votes to approve Resolution No. 2026-7123 (A Resolution of the Greenhorn Creek Community Services District Continuing the Water Standby Assessment at the Same Rate for FY 2026-2027) and Resolution No. 2026-7124 (A Resolution of the Greenhorn Creek Community Services District Requesting Collection of Charges on Tax Roll).
M/S/C: McGrew/Connell/5-0 to approve Resolution No. 2026-7123.
M/S/C: Wade/McGrew/5-0 to approve Resolution No. 2026-7124.

7. Discussion of Preliminary Budget for Fiscal Year 2026/2027:
The Board begins discussion of preliminary budget. The Public Hearing for the budget will take place next month. Budget spreadsheets have been distributed for review.

Concerning expenditures year after year, without corresponding revenue increases. There is discussion regarding studying rates and fees and looking into future increases, as fees have not been increased in many years.

8. Water Department:
B. Update on Water Issues.
General Manager Anthony Campbell presents the report.
Campbell has submitted a request for the Board to approve a SCADA modernization system, a cloud-based system that will monitor and provide remote alarm system functions for the water tanks and system.

Over the past year, the District has dealt with several water main failures, equipment malfunctions, and after-hours emergency responses. Although the current alarm system alerts operators when something goes wrong, it does not provide enough information to identify the problem remotely. As a result, operators often must travel to a site before they can determine what corrective action is needed. Implementing a modern SCADA platform would allow staff to securely view system conditions from a computer or mobile device and make informed decisions before arriving in the field.

Sierra Controls has submitted a proposal to install an Ignition Cloud SCADA system for the District. The project includes communication hardware, programming, installation, system configuration, startup, operator training, and final commissioning. After implementation, staff will be able to monitor tank levels, review alarms and historical trends, and access system data remotely in real time.

Total project cost is $17,754.24. Following installation, an annual cloud software subscription will be required. Funding can be provided through the District’s capital improvement budget or other funding source.

M/S/C: Wade/McGrew/4-1 to authorize the General Manager to enter into an agreement with Sierra Controls for the purchase and installation of the Ignition Cloud

SCADA system in the amount of $17,754.24, subject to funding availability, and to execute the necessary agreements for installation and implementation.

Campbell has obtained a generator from PECSD for use to run one well in the event of power emergencies. He estimates the cost for power hookup (retrofit) to be $1,000 to $5,000. There may be grants available for generators.

This would allow water to be supplied to lower portions of the District.

Although not on the agenda, Campbell has submitted a request for a salary increase from $37,000 to $52,000 annually. He believes that this adjustment reasonably reflects the current scope of responsibilities, the increasing demands placed upon the position, the level of accountability required, and the fact that the District relies on a single individual to oversee and respond to all operational matters.

Herrin did not put this item on the agenda; it was considered to be a budget matter to be discussed during the budget hearing next month. However, the Board has authority to vote on such matters at any time. The salary increase would take effect once a revised contract is prepared and signed by Campbell.

M/S/C: Hubbell/Wade/3-2 to increase the salary of the General Manager to $52,000 per year.

9. Fire Department:

B. Update on Fire Department Activity.

Chief Tyson Rael gives the update. There is a new volunteer; an 18- or 19-year-old from Spring Garden. Spring Garden is not within District boundaries, but the department responds. There is not an out of district fee, although many Departments charge to out of district responses.

The Lusk family, who have built a home outside the District have expressed an interest in obtaining a contract for fire protection.

The burn pile remains closed. Signs have been obtained from Wild Hare signs in Quincy. There are barricades and notices have been placed on those barricades. Cameras will be installed.

It may be possible to open the burn pile to dumping if enough firefighters are available to monitor the site. Burning requires actual firefighters, not volunteers from the community, due to insurance and need to have radio communication for one-way traffic. McGrew questions if notice can be provided on the website. Campbell responds that he can post any notices.

Rael has found someone to provide equipment repair on-site at lower cost than the District currently pays. He presents a letter to the Board for approval. A letter from the District authorizing repairs is needed for the repairman’s insurance company.
M/S/C: Wade/Connell/5-0 to approve letter authorizing equipment repairs.

6. Adjourn meeting to Thursday August 20, 2026.

The meeting is adjourned at 7:55 pm.