

Greenhorn Creek Community Services District
A Firewise Community
Meeting Minutes
Thursday, May 18, 2023, 6 PM
Greenhorn Fire Station
2049 Red Bluff Circle
Greenhorn Ranch

1. Roll Call:

Chair Rebecca Herrin present, Director Amanda Higgins present, Vice-Chair Greg Neal present. Meeting is called to order at 6:06 pm.

2. Public Comment:

There is no public comment.

3. Board Comments and Reports:

Chair Herrin reports that the new laptop is operational and Sprague Bookkeeping has installed stand-alone software.

4. Approval of the minutes of the April 20, 2023 meeting:

Minutes are not yet available.

5. Financial Reports:

A. Review Monthly Financial Report.

The monthly financial report for Greenhorn Creek Fire Department and Greenhorn Creek Community Services District is reviewed and accepted.

6. Water Department:

A. Update on Water System Issues.

General Manager Rael reports that County Environmental Health staff inspected the water system components on Friday, May 12, 2023. The inspection lasted several hours.

Today, May 18, 2023, two new service connections were installed in Unit 2. Older meters will provide a temporary fix until a solution to the reader problem is resolved.

District policy is to approve water service when a permit for a dwelling unit is issued. There is one customer requesting service prior to receiving a building permit. One customer has installed a Department of Motor Vehicles approved park model recreational vehicle which is not an approved dwelling unit. Preliminary service to one parcel with a partially finished garage foundation has been installed on the road side closest to the main water line, which may or may not be where the customer wants the service. Communication has been an issue.

The annual report to the State is due on Saturday, May 20, 2023. Rael is waiting for quarterly meter totals from Laura Sprague and then will file the report.

Annual water quality (Consumer Confidence Report) is due in July.

New legislation approved by the State requires backup power to be supplied to all water facilities. Rael reports that an estimate of \$247,000 for the backup power supply was obtained.

7. Fire Department:

A. Update on Fire Department Activity

Chief Rael provides a report. There have been a few calls. Fire responded to an unattended burn pile on Running Springs. Troy and Tyler attended training in Quincy.

The base radio was installed with feed from the laptop to the internet.

The new siren testing was not able to be programmed. Rael jokes that if the siren sounds longer than twelve seconds, residents should know that it is a real emergency.

Rael has been working on getting estimates on the driveway paving project.

Discussion on construction of new fire hall on land provided by Sierra Pacific Industries located outside the District. This may present issues with ISO rating. Income could be generated by selling the existing fire hall to the water department.

B. Discussion-Provision of Service Outside District via Contract.

Chief Rael has reviewed contract templates from other fire protection districts, including from Graeagle and Long Valley. Two methods for charging were proposed; one would be to charge \$150 per response and \$100 per hour per engine. Another route would be to charge an annual fee of \$250 per year as an initial fee subject to review. This has the advantage of achieving parity with customers inside the District.

The Board members will review the Graeagle contract materials provided by Rael for discussion at the July meeting.

8. Adjournment to the next regular meeting scheduled on Thursday, June 15, 2023:

M/S/C Higgins/Neal/3-0 to adjourn the meeting at 6:38 pm.

Rebecca Herrin

Chair, Greenhorn Creek CSD

ATTEST:

Tyson Rael

Secretary