

Greenhorn Creek Community Services District
A Firewise Community
Meeting Minutes
Thursday, August 18, 2022, 6 PM
Greenhorn Fire Station
2049 Red Bluff Circle
Greenhorn Ranch

1. Roll Call:

Elizabeth Zeiner present, Vice-Chair Amanda Higgins present, Chair Rebecca Herrin present. Greg Neal and Hannah Michael absent.

2. Public Comment:

None.

3. Board Comments and Reports:

There is a question about the starting time of 6:00 pm being changed to 6:30 pm. The existing District policy will be reviewed to determine if the 6:00 pm starting time is set by policy.

4. Approval of the minutes of the July 21, 2022 meeting:

Motion is made by Vice-Chair Higgins, seconded by Zeiner to approve the minutes. Motion carried 3-0.

5. Financial Reports:

- A. Review Monthly Financial Report for the period ending July 31, 2022. The monthly financial report for Greenhorn Creek Fire Department and Greenhorn Creek Community Services District is reviewed and accepted.

6. Water Department:

General Manager Tyson Rael presents a report.

A leak on Sugar Pine has been repaired. Fourteen people were provided 10-day shutoff notices for non-payment of water fees. Most people paid after receiving the notices. Four houses were on the final shutoff list; three are vacant and one homeowner dropped off a check prior to shutoff.

There are a few new service connections in the works. New meters remain a problem as the end points that allow the meters to be read automatically are now obsolete. Several parties are researching compatibility issues that may provide a fix. As of yet, no answer has been provided.

Rael has been accepted into the paramedic training program which will be occupying much of his time in addition to his ambulance job and District duties. Rael describes how many hours will be required by the training. Dan Hoffman, Greenhorn resident and former manager, has agreed to be available if there are any emergencies.

7. Fire Department:

- A. Chief Rael provides a report on Fire Department activities.

Tuesday's training at the Fire Hall was attended by all firefighters. There had been issues with attendance. Three firefighters have signed up for EMR training and Tyler Marshall has signed up for the EMT training.

Long Valley CSD (Fire) has obtained the battery powered extrication device with monies from P,G and E which will help with local response.

- B. Tyler Marshall is promoted to Fire Captain. Chief Rael provides description of his accomplishments. In addition to completing EMR and ICS training, Marshall has taken on much of the maintenance. Captain Marshall is congratulated and thanked for his service.

8. Status of Burn Pile Improvements:

The burn pile parcel is on the list of parcels that will undergo mitigation thinning treatment. The contractor has been selected and start this month with completion planned by Christmas. There had been some issues with another contractor dumping green waste from Quincy at the burn pile. Chief Rael has addressed the issue with the contractor.

9. Sprague Bookkeeping and Consulting Professional Services Contract Amendment No. 6:

Motion is made by Zeiner and seconded by Vice-Chair Higgins to approve the contract amendment for a maximum financial obligation for the term of the contract extension to no more than \$23,600 for the base amount of compensation and to extend the term of the contract to June 30, 2023. Motion carried 3-0.

10. Process for Disposal of Vacant Parcels Owned by the District:

- A. **Presentation of list and map of properties.** A list of the properties and maps has been prepared by Chair Herrin. There are twenty-four parcels on the list. The list will be emailed to Rael for posting and will also be posted on the bulletin board by the mailboxes. Chair Herrin offers to mail letters to adjacent property owners to see if there is interest in purchasing the parcels.
- B. **Request received from Charles and Heidi White for purchase of property owned by the Greenhorn Creek Community Services District; Lot 196, Greenhorn Ranch Subdivision, Unit 2, located at 2540 Shooting Star Lane (APN 009-361-002-000)**
Charles and Heidi White submitted a letter of intent to purchase the property from the District on August 1, 2022. Mr. and Mrs. White have made an offer of \$9,000. The offer will be considered by the Board in closed session.

11. Adjournment to the next regular meeting scheduled on Thursday, September 15, 2022:

The meeting was adjourned at 6:40 PM (Zeiner/Higgins 3-0) at which point the Board went into closed session to consider the offer from the Whites. Motion is made by Zeiner and seconded by Vice-Chair Higgins to accept the written offer of \$9,000 from Charles and Heidi White for the purchase of Lot 196, Greenhorn Ranch Subdivision Unit 2, Assessor's Parcel Number 009-361-002-000, located at 2540 Shooting Star Lane from the Greenhorn Creek Community Services District. Motion carried 3-0.

Rebecca Herrin, Chair